

To: Homes First Society Board of Directors
From: HFS Governance & Nominating Committee
Subject: HFS Update on Annual Work Plan
Date: January 28, 2020

Recommendation:

For information.

HFS GOVERNANCE & NOMINATING COMMITTEE UPDATE:

1. BOARD RECRUITMENT 2020 -2022:

No community Board members will be finalizing their terms this year with the exception of Jeremy Roach who has volunteered to stay on for one more year as a Board Member for continuity in Communications. A special Board recommendation will be needed.

One member is considering workload and options and may step down.

That leaves us with 9-10 non-resident Board members and we will be recruiting for 2 to 3 new members.

Skills needed are in communications and philanthropy/fundraising.

We will start recruiting through personal contacts and reputable community organizations (e.g. United Way).

A process for staggering appointments will be re implemented to ensure two year alternate staggers.

This year some members will be appointed for one year and then re-elected next year for a two year term.

Two new Resident Board members are still needed.

Fran Perkins and Carla Whillier started to work with key staff to develop avenues, through community engagement strategies, to engage residents in a meaningful process of decision making to identify potential leaders.

Due to Christmas and New Year vacations and staff changes, this process was deferred. Now of course it is on hold until after the COFID-19 emergency is resolved.

2. BOARD SKILLS INVENTORY:

The Board Skills inventory has been completed with the rating system.

3. BOARD SELF-EVALUATION TOOL:

The Board Self-Evaluation surveys have not been completed by all members.

4. BOARD ORIENTATION:

Orientation of new members and updates for members who are interested in our variety of fiscal income and property parameters we own and manage is on hold.

5. BYLAWS:

The review of the bylaws will be completed by David Tang to ensure we are up to current requirements in legislation. These revised bylaws including the approved amendments to the bylaws (Article 14, voting/decision making, approved at the October 29, 2019 Board of Directors' meeting) will be prepared for endorsement of the Board and at the AGM.

6. REVIEW OF POLICIES:

Policies are tracked in a table which is reviewed regularly for required updates.

7. AGM:

The 2019 AGM has to be carried out within 6 months of the end of the fiscal year. The Executive has discussed this and agreed that the AGM would still be held on the 2nd of June 2020 and will have to be held virtually.

The preparation of the Annual Report has been started.

The HFF AGM will immediately follow the HFS meeting and will consist of basically the legal requirements including the audited financial statement.