

Property Department Monthly Report - September

Priority Repair Record:

The first number appearing in the column under the month is the number of work orders placed; the percentage reflects the work completed within the timelines.

	2020	2020	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021
	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.
Priority 1 (24 hours)	6 100%	23 100%	37 100%	46 100%	17 100%	20 100%	17 100%	10 100%	12 100%	20 100%	20 100%	23 100%
Priority 2 (2 weeks)	31 100%	58 100%	74 100%	77 100%	53 100%	61 100%	60 100%	54 100%	59 100%	40 100%	41 100%	63 100%
Priority 3 (30 days)	350 96%	241 99%	269 98%	291 97%	315 96%	295 91%	303 95%	399 98%	133 95%	271 99%	305 96%	231 99%
Priority 4 (monthly schedule)	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%	28 100%

- Priority 1 Calls: For example, lock replacements, broken doors, temperature control issues, electrical, lighting, burst pipes, unit fires, etc.
- Priority 2 Calls: For example, cutting keys, buzzer systems, door closers, minor plumbing issues, clogged drains.
- Priority 3 Calls: For example, drywall patching, minor plumbing, kitchen cabinet repair, bulb replacement, appliance repair.
- Priority 4 Calls: For example, monthly fire inspections, preventative maintenance checks, generator testing.

Unit Rollovers, Pest Control, and Hoarding:

Year	Month	Housing Turnovers		Unit Inspections	Clutter Interventions	Housing Pest Control Interventions	Shelter Pest Control Interventions
2020	November	1	100%	63	6	7	79
2020	December	1	100%	78	3	15	41
2021	January	3	100%	89	6	9	71
2021	February	4	100%	62	4	13	125
2021	March	2	100%	71	6	19	43
2021	April	1	100%	93	3	41	71
2021	May	5	100%	67	7	39	189
2021	June	6	100%	81	4	41	231
2021	July	3	100%	73	4	33	318
2021	August	2	100%	79	0	23	146
2021	September	3	100%	71	6	44	151
2021	October	3	100%	83	5	38	140

Unit turnovers are completed within 30 days within housing, and 5 working days at Strachan.

Ongoing Capital Work:

1. Grant funding - Canada Ontario Community Housing Initiative Contribution Agreement (COCHI) \$30,000 for repaving of Meegwetch driveway: Contract awarded.
2. Approved Capital Plan - Bellevue - foundation waterproofing \$150,000: Contract awarded, start date October 10, 2021.
3. Approved Capital Plan - Huron - Hydronic distribution system - Order engineer study \$5,100: Draft report under review.
4. Approved Capital Plan - Bellevue - Window replacement \$125,000: Contract in bid process.
5. Sheila Miller boiler emergency replacement - estimated cost \$45,000: Contract awarded, ongoing.
6. Shuter - Roof replacement - investigation - scope of work: Ongoing.
7. Shuter - Life safety generator replacement investigation - Scope of work: Ongoing.
8. Bellevue - Reach Home funding proposal submitted for the emergency fire escape security alterations: Ongoing.
- 8a. Bellevue emergency fire escape architectural designs for building permits: Ongoing.