



Housing Department
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Application Form for Affordable Market Rent Housing (Non-RGI)

This application is used to assess eligibility for Homes First Society's (HFS) Affordable Market Rent units. These units are not Rent-Geared-to-Income (RGI) and do not fall under the Housing Services Act. Applicants must demonstrate the ability to pay market rent and live independently.

The information collected in this application is used to establish eligibility for Homes First Society's housing programs and will be kept confidential.

The completion and submission of this application does not guarantee housing. If you are seeking affordable housing options, please visit *myaccesstohousingto.ca* or call the *Access to Housing Resource Centre* at (416) 338- 8888 for more information.

Required Documentation for HFS Affordable Market Rent Housing:

- ✓ **Government-issued photo ID** (i.e. OHIP, Driver's License, Passport, Photo Card)
- ✓ **Proof of income** (3 most recent pay stubs or employment letter or OW/ODSP benefit statements)
 - For self-employed applicants, most recent notice of assessment (NOA) or tax documents will be accepted.
- ✓ **A credit check or report may be required with the applicant's consent.**

Main Applicant Information

First Name:	Middle Name(s):	Last Name:
Gender Identity (optional): <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender <input type="checkbox"/> Prefer not to answer <input type="checkbox"/> Other, please specify:		
Pronoun(s):		
Date of Birth (dd/mm/yyyy):		

Phone Number (if applicable)	
E-mail Address (if applicable)	
Preferred Method of Contact	

Household Information

How many people are within your household and would be living in the unit (please include all individuals, including children):

Name	Date of Birth (dd/mm/yyyy)	Relationship to Main Applicant
1.		
2.		
3.		
4.		
5.		

Unit Preference

Type of Housing Desired:	Please check off your preference		
<input type="checkbox"/> Studio/Bachelor Unit	<input type="checkbox"/> 1-Bedroom (limited availability)	<input type="checkbox"/> 2-Bedroom (limited availability)	

➤ Please note that HFS Affordable Market Rent buildings do not have elevators or accessible features. Applicants who require barrier-free access may find these units unsuitable.”

Income Verification

HFS Affordable Market Rent units requires that applicants demonstrate a gross annual household income that meets certain eligibility criteria for affordable market rent units as per City of Toronto Guidelines.

As part of the eligibility review, Homes First will require the following income verification documents should your application advance in the screening process:

- Recent pay stubs
- Employment letter
- Benefit statements (OW, ODSP, CPP, EI, etc.)
- Bank statements for self-employed applicants

These requirements ensure that applicants can sustainably afford the monthly rent under the program.

What is the total annual gross (before tax/pre-tax) income for all household members combined:

\$ _____

Employment Information

Please provide information on your current employment:

Employer Name	
Position	
Length of employment	
Employer contact information for verification	

Employer Name	
Position	
Length of employment	
Employer contact information for verification	

Landlord References

Please provide the names and contact information of your current and/or previous landlords. Homes First may contact them as part of the tenancy screening process.

Name of Landlord:	
Contact Information:	
Address:	

Name of Landlord:	
Contact Information:	
Address:	

Declaration

I understand this is not a Rent-Geared-to-Income (RGI) unit. Rents are set at affordable market levels and may increase annually per provincial guidelines.

I declare that all information provided is true and complete. I understand that providing false information may result in denial of my application.

1. Main Applicant (Print Name)	Main Applicant Signature	Date (dd/mm/yyyy)
2. Co-Applicant/Spouse (Print Name). <i>If applicable.</i>	Co-Applicant Signature. <i>If applicable.</i>	Date (dd/mm/yyyy)